**Sarah Baca**(505) 948-7806 | sarahbaca2023@u.northwestern.edu | Albuquerque, NM

**EDUCATION**

**Evanston, IL**

*Anticipated Graduation: June 2023*

**Northwestern University, Weinberg College of Arts and Sciences**

Bachelor of Arts in **Cognitive Science** | Minor in **Legal Studies**

Certificate in **Human Computer Interaction**

GPA: **3.77/4.00** | Dean’s List: 6 of 9 quarters

**WORK EXPERIENCE**

**Sandia National Laboratories Albuquerque, NM**

*Computational Simulation Infrastructure R&D Intern**June 2022 – Present*

* Conducts user experience and user interface (UX/UI) testing on software throughout the development process
* Develops research plans for usability testing and conducts data analysis
* Assists with creating product wireframes and making recommendations developed from testing data

**Silva & Associates, PC** **Albuquerque, NM**

*Paralegal Summer Intern*  *August 2021 – September 2021*

* Wrote deposition summaries and conducted legal research for four ongoing cases
* Assisted lawyers during depositions, client calls, and expert witness planning

**Bosque School Albuquerque, NM**

*Administrative Intern June 2021 – July 2021*

* Coordinated student training for a group of First Responders within the school’s Medical Reserve Corps
* Assisted school nurse with department administration and integration of new software
* Interviewed school administrators to further understand applications for cognitive science in education and school administration

**Bueno Foods Albuquerque, NM**

*Human Resources Intern July 2020 – August 2020*

* Interviewed, screened, and verified candidate references for seasonal employment offers in English and Spanish

**LEADERSHIP EXPERIENCE**

**Cognitive Science Club** *June 2022 – Present*

*Executive Board Member*

* Develop programming and facilitate events for students interested in cognitive science courses and research

**Waldron Student-Alumni Connections** *January 2021 – Present*

*Student Council Member*

* Plan and facilitate alumni panel events and develop programming throughout the school year

**Arch Scholars Mentor** *September 2021 – June 2022*

*Student Mentor*

* Developed content and led bi-weekly mentorship meetings for a group of first-year students
* Attended bi-weekly workshops focused on developing mentorship skills

**EXTRACURRICULARS**

**Women in Business,** *Member**September 2021 – Present*

**Womxn in Law,** *Member**September 2021 – Present*

**Women in Computing,** *Member**September 2022 – Present*

**SKILLS AND INTERESTS**

**Languages:**  Spanish (conversational)

**Technical:** Proficient in Python, C, C++, MS Word, Excel, PowerPoint, and Balsamiq

**Interests:** Reading both fiction and non-fiction, creative writing, digital art, hiking, and playing tennis